



**NEW ENGLAND ASSOCIATION OF CITY AND TOWN CLERKS**  
**Special Board Meeting**  
**Monday, September 19, 2022-2:00PM via zoom**  
**Minutes**

- **Present:** Kelli Barnaby (New Hampshire), Tracy Borst (Vermont), Leigh Carney (Rhode Island), Susan Clements-Dallaire (Maine), Michelle Farnham (Maine), Valerie Fox (Massachusetts), Marc Garafalo (Connecticut), Lisa Goodwin (Maine), Michele Grande (Connecticut), Debra Gremo (Massachusetts), Millie McGinnes (Rhode Island), Susan Pawluk (Connecticut), Dottie Powers (Massachusetts), Anita Sheldon (Vermont), Susan Skidgell (Maine), Carol Wordell (Rhode Island).

Also attending the meeting (non-board members) were: Terri Bunce, Bob Cutler, Cheryl Estrella, Ellen Robertson, Amy Warfield, Lori West, and Ann Quirk.

- **Call to order** – President, Dottie Powers called the meeting to order at 2:00 pm.
- **2022 Conference** – Dottie called the Board together due to a conference registration issue that has come up. Someone that is not in the Clerk profession and is not a member of the NEACTC has registered for the conference. Initially a registered letter was sent to this person denying her registration. It was then brought to Dottie's attention that denying them could potentially result in legal ramifications.

There was discussion on whether we allow this person to attend, tightening up membership guidelines and by-laws to be more specific on who can attend the NEACTC conferences.

Dottie asked for a vote of the board, do we allow a non-member to attend the 2022 conference and look at changing our by-laws to tighten up the language.

Passed: 12-1-1 (Marc Garafalo opposed, Dottie Powers abstained). A roll call vote was taken.

Respectfully submitted,

Sue Clements-Dallaire, Secretary