



NEW ENGLAND ASSOCIATION OF CITY AND TOWN CLERKS
Board Meeting Minutes
Friday, June 24, 2022-9:00AM via zoom

Present: Susan Clements-Dallaire (Maine), Valerie Fox (Massachusetts), Lisa Goodwin (Maine), Debra Gremo (Massachusetts), Therese Pac (Connecticut), Dottie Powers (Massachusetts), Anita Sheldon (Vermont), Susan Skidgell (Maine), Carol Wordell (Rhode Island).

Call to order – President, Dottie Powers called the meeting was called to order at 9:01 am.

NEMCI&A Report – Tracy Borst, absent

Tracy provided Dottie with a written report.

The NEMCI&A program will be held in person this year from July 15 through July 22, 2022. Institute I filled up within 22 hours and to date, there have been no cancellations. Academy attendance is about the same as it has been in past years.

They are implementing a new assessment/survey system.

There have been some board changes. Stephanie Carrara and Amy Akell have resigned, and Jayne Davolio and Dianne Bucco are joining the board. New Hampshire still has a vacancy that they are hoping to fill soon.

In May, Tracy attended the IIMC conference. She reported that in a recent email, the IIMC Director of Professional Development expressed positive comments on the work the NEMCI & A Board are doing.

Scholarship Report – Dottie Powers

Dottie reported that 14 scholarships were given out. Three for Connecticut, two for Massachusetts, five for Rhode Island, four for Vermont. Scholarships were not needed for Maine and New Hampshire.

Secretary's Report – Sue Clements-Dallaire

No report at this time. Minutes of the March meeting will be presented at the next board meeting.

Treasurer's Report – Kelly Bilodeau, absent

Dottie reported that as of June 8, 2022 we have a balance of \$30,059.06. We have received 430 membership renewals. Connecticut – 84; Massachusetts – 217; Maine – 32; New Hampshire – 22; Rhode Island – 44; and Vermont – 31.

She also stated that Kelly is facing some challenges tracking membership renewals. Some are sending in their payment without a form. Another challenge is that there is no renewal deadline, so renewals are coming in throughout the year.

Newsletter Editor Report – Betsy Browne, absent

The newsletter just went out. Dottie wanted to thank everyone who contributed to the newsletter.

NEACTC website – Leigh Carney, absent

Dottie asked that everyone check the membership lists for their respective states to clean it up (by removing retirees or people that are no longer in the profession).

Nominations for 2022-2023

Dottie stated that it is time to look for replacements for Board members whose terms are about to expire.

Conference Committee Reports

2022 Massachusetts

The conference to be held in Chatham (Cape Cod). They have some great speakers and entertainment lined up. The hotel fee is \$199 per night, registration fee is \$225.

2023 Connecticut

The conference will be held at the Water's Edge in Westbrook, Connecticut.

2024 Rhode Island

The conference will be held at the Marriot in Newport, Rhode Island.

2025 Maine

The conference will be held at the Cross Insurance Center in Bangor, Maine. The Hollywood Slots Casino and Hotel is across the street. Fundraising is underway.

2026 New Hampshire

Nothing to report.

2027 Vermont

Nothing to report.

New Business

Dottie shared a demo for everyone to watch on StarChapter, an association software management company, who provide organizations with assistance with attendance, membership, registration, revenue and more. Dottie asked the board to think about whether this was something we may want to pursue moving forward.

Approved 7/28/2022

The next meeting is scheduled for Thursday, July 28, 2022 at 9:00 am via ZOOM.

Adjournment – The meeting adjourned at 9:35 am.

Respectfully submitted,

Sue Clements-Dallaire, Secretary