



**NEW ENGLAND ASSOCIATION OF CITY AND TOWN CLERKS  
BOARD MEETING  
MONDAY, MARCH 7, 2022  
7:00AM-8:00AM  
PUBLIC HOUSE, STURBRIDGE, MA**

Members present: Tracy Borst (Vermont), Betsy Browne (Connecticut), Susan Clements-Dallaire (Maine), Valerie Fox (Massachusetts), Marc J. Garofolo (Connecticut), Lisa Goodwin (Maine), Michele Grande (Connecticut), Deb Gremo (Massachusetts), Susan Pawluk (Connecticut), Dottie Powers (Massachusetts), Heidi Racht (Vermont), Anita L. Sheldon (Vermont), Susan Skidgell (Maine), Carol Wordell (Rhode Island).

The meeting was called to Order by President Dottie Powers at 7:09 AM.

**NEMCI & A Report**-Tracy Borst

Tracy reported that they expect to open the on-line registration on March 15<sup>th</sup>. There are 15-20 year 1 & 2 students expected to return but are not sure how many year 1 students will attend. A lot of the instructors will be returning. There is also a New Hampshire Board vacancy they are hoping to fill.

**Secretary's Report**-Susan Clements-Dallaire

The following minutes were presented for approval;

November 17, 2021  
November 18, 2021  
November 19, 2021  
January 20, 2022

There were no corrections needed. Motion was made and seconded to approve the minutes.  
Vote: Unanimously approved.

**Treasurer's Report**-Kelly Bilodeau (not present)

President Powers noted that membership was low. She asked that all VP's send out a reminder to their respective States.

**Newsletter Editor Report**-Betsy Browne

Betsy stated that she was holding off on sending out the Winter edition of the newsletter to allow time for people to submit pictures and to hear from sponsors.

**Webmaster Report**-Leigh Carney (not present)

Nothing to report at this time.



## Report of Committees

- **Nominating Committee** – Nothing to report, although we will have to start thinking about November nominees. Marie Ryan is the Chair of the Nominating Committee
- **Membership Committee** – This item was discussed earlier in the meeting
- **Scholarship Committee** – Dottie Powers stated that she is currently serving as a Joint Chair and shouldn't be. Michele Grande said that she would be happy to help Dottie with this. Valerie Fox said that she may be interested as serving as Chair. The deadline for State Chairs to forward applications to the NEACTC Joint Chair is April 10<sup>th</sup>
- **Legislative Committee** – No report
- **Technology Committee** – Dottie Powers stated there is focus on staying up to date with technology and doing more on social media

## Conference Committee Reports

- **2022 Massachusetts** – Dottie Powers said the Conference Committee will be meeting next week and will discuss when they will start taking reservations. She noted that they've booked a block of 140 rooms. They would like to be able to book two weeks before the conference rather than 30-60 days out. Dottie said she will also look into the possibility of the Hotel extended the group rate into the weekend should anyone want to stay additional nights.
- **2023 Connecticut** - Michele Grande stated that they are not far into the planning stages. It is going to be held at the Waters Edge in Westbrook, Connecticut. They have not come up with a theme yet.
- **2024 Rhode Island** – The Rhode Island Conference will be held at the Marriott in Newport, Rhode Island. They are working on fundraising ideas.
- **2025 Maine** – Lisa Goodwin stated that there isn't much happening at this point. It is going to be held in Bangor, Maine. They are also working on fundraising.
- **2026 New Hampshire** – No one from New Hampshire was present.
- **2027 Vermont** – Tracy Borst said they are just getting started – nothing to report at this time.

**NEACTC Constitution** – If there are any proposed changes or updates needed, please bring those to Dottie Powers for future discussion.

**Future Meeting schedule** – Dottie asked if there would be interest in scheduling monthly meetings via Zoom. Everyone seemed to be in favor of doing so.

**Adjournment** - Motion was made and seconded to adjourn. Vote: Unanimously approved. The meeting adjourned at 8:01 AM.

Respectfully Submitted,



Susan Clements-Dallaire, Secretary