



**New England Association of City & Town Clerks
Board Meeting
Friday, November 19, 2021
Lodge at Spruce Peak, Stowe, VT**

The meeting of the New England Association of City & Town Clerks' Board was called to order by President Dottie Powers at 7:37 AM.

Members present: Dottie Powers (Massachusetts), Susan Clements-Dallaire (Maine), Deb Gremo (Massachusetts), Lisa Goodwin (Maine), Anita L. Sheldon (Vermont), Carol Wordell (Rhode Island), Susan Skidgell (Maine), Millie McGinnes (Rhode Island), Kelly Bilodeau (Connecticut), Michele Grande (Connecticut), Kerri Parker (New Hampshire), Donna Kinville (Vermont), Tracy Borst (Vermont), Leigh Carney (Rhode Island), Marc J. Garofolo (Connecticut), Heidi Racht (Vermont), and Therese Pac (Connecticut).

President Powers welcomed everyone, and introductions were made. She stated that she would like to hold a few meetings via Zoom throughout the year and get to know everyone better. She also went over the budget again and stated that we should work on trying to increase the membership numbers and try to encourage membership payments by January when they are due.

Tracy Borst provided an update on the conference and how things went overall. She stated that due to Covid, some of the restaurants that are normally open were closed, likely due to staffing shortages. It was mentioned that the vendors were not acknowledged and many of them left early. There was discussion of the on-line registration.

Dottie stated that the Vermont Clerks did a great job hosting the event.

She reminded everyone of the Region I conference coming up in March (3/6/2022-3/8/2022) in Sturbridge, MA.

Review of Committee Goals

It was noted that some of the committee language can be cleaned up so that roles and responsibilities are clear. Dottie stated that she will work with Michelle Grande on this and will email the group and follow up at our next meeting.

Unfinished Business – none

New Business – Leigh Carney reported that the Website/Technology Committee is in need of new members and officers. New Hampshire has a vacant slot to fill on the Scholarship Committee. Kerri Parker will provide Dottie with the name of the person that will be filling that slot.



Motion was made and seconded to adjourn. Vote: Unanimously approved. The meeting adjourned at 8:09 AM.

Respectfully Submitted,

Susan Clements-Dallaire

Susan Clements-Dallaire, Secretary