



New England Association of City & Town Clerks
Executive Board Meeting
Tuesday, March 30, 2021
Via Zoom Video Conference

The meeting of the New England Association of City & Town Clerks' Executive Board was called to order by President Tammy Legacy at 09:02 a.m. via Zoom video conference during the COVID 19 pandemic.

Executive Board Members present: Connecticut: Kate Wall, Treasurer; Michele Grande, 2nd Vice President; Massachusetts: Absent; Maine: Lisa Goodwin 4th Vice President; New Hampshire: Kerri Parker, 6th Vice President; Rhode Island: Michelle Hardy, Secretary; Millie McGinnes, 3rd Vice President; Vermont: Tammy Legacy, President.

President Legacy reviewed the Constitution Amendment that was referred back to the Board by the membership in November 21, 2019, for further consideration:

ARTICLE VII: ANNUAL CONFERENCE

SECTION 1. ANNUAL CONFERENCE. The Association shall promote an annual conference designed to provide educational and networking opportunities for active members, associate members and affiliate members. The annual conference shall be hosted by an individual state clerk's association or state committee. Each individual state clerk's association or conference committee will be solely responsible for the planning and implementation of the annual conference, including, but not limited to, the selection and coordination of venues, speakers, programs, registrations, accommodations, meals, and social events.

SECTION 2. CONFERENCE COMMITTEE. Each state conference committee shall provide for the levels of responsibility and limits of authority of its state conference committee by and through its bylaws. The bylaws shall set forth, at a minimum, the composition of its conference committee, the selection of its members, the powers and duties of the conference committee and its members, the financial authority of the conference committee and a requirement that the conference committee obtain and maintain liability insurance related to the annual conference in coverage areas and limits established by the state association. The bylaws of each state conference committee shall also specify whether the state conference committee shall be organized as a separate legal entity or shall exist under the state association's legal entity.

President Tammy Legacy led the discussion on the origins of this language from 2018-2019 President Tammy O'Donnell and the concerns that were raised at the 2019 Conference regarding the addition of this article.



Secretary Michelle Hardy stated that with the addition of the language that was approved in Article II. Purpose, Section (e), as outlined below, there may not be a need to add the Article regarding an Annual Conference. The section clearly outlined the need for the hosting conference committee to be responsible for the financial obligations with hosting the annual conference.

- e. For each New England State to hold, on a rotating basis, a New England Association of City and Town Clerks Conference, for the purpose of providing professional educational sessions and networking opportunities, at which the NEACTC Annual Meeting will be held. The hosting conference committee is responsible for the financial obligations relating to the conference, outside of what is budgeted by NEACTC for assistance.

Discussion ensued regarding the concerns that the State Associations had regarding the proposed Article on the Annual Conference and it was agreed that there was no need to pursue the proposed changes to add this article.

President Tammy Legacy stated that she would report out this Executive Board's decision at the next meeting regarding not pursuing the changes to the Constitution to include a section on Annual Conference.

With no further unfinished business or new business to come before the Executive Board, a motion was made, seconded and approved, to adjourn the meeting at 09:16 a.m.

Respectfully Submitted
Michelle Hardy, Secretary