



New England Association of City & Town Clerks
Executive Board Meeting
Wednesday, August 26, 2020
Via Zoom Video Conference

The meeting of the New England Association of City & Town Clerks' Executive Board is called to order by President Andie Kohler at 9:04 a.m. via Zoom video conference during the COVID 19 pandemic.

Members present: Connecticut: Kate Wall and Christine Halloran; Massachusetts: Ann Quirk and Dottie Powers; Maine: Lisa Goodwin and Carrie Weeman; New Hampshire: Andrea Kohler and Sue McKinnon; Rhode Island: Michelle Hardy, Millie McGinnes, Sarah Rapose and Sonia Grace; Vermont: Tammy Legacy, Anita Sheldon and Lucrecia Wonsor.

President Kohler reviews the attached Executive Order, that supersedes and replaces the prior Executive Order. The Order is attached and made part of the record.

President Kohler explains that the New Hampshire conference will not take place due to the COVID 19 pandemic. She states that the Annual Meeting will be on November 19, 2020 at 9:00 a.m. via Zoom as a Webinar to allow for the swearing in of the new Board members.

Tammy Legacy states that she has confirmed with former Town Clerk and Vermont Representative Pattie McCoy about swearing in the new Board members. She also provides an update that Vermont has obtained their Tax ID number.

President Kohler states that she reviewed the budget with Treasurer Kate Wall and incoming president Tammy Legacy. She states that due to not having the New Hampshire Conference, the fundraising for the Vermont 2021 conference did not take place. She asks the Board for an amendment to the budget to reallocate the funds that would have gone to the 2020 New Hampshire Conference to Vermont and the other states that have not been able to fundraise this year.

Kate Wall reviews the current budget and reallocation, as follows:

Annual Conference Donation	\$1500.00	to Vermont
Board Meetings	\$ 500.00	to Vermont
Conference Assistance (NEACT)	\$2000.00	to Vermont
Conference Education	\$ 600.00	to Vermont
Scholarship (NEMCI)	\$6000.00	\$1,000 to each State

Vermont would then be allocated \$5,600 and each of the other New England States would receive \$1,000 each.

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Due to the 2020 travel restrictions, the President Meeting Expense for the 2020 budget year would be added to the 2021 budget in hopes that President Andie Kohler and Incoming President Tammy Legacy would be able to travel to the IIMC Annual Conference in 2021.

A motion was made, seconded, and so voted to approve the amended budget, as presented.

With no further unfinished business or new business to come before the Executive Board, a motion is made, seconded and approved, to adjourn the meeting at 9:23 a.m.

Respectfully Submitted
Michelle Hardy, Secretary