



**New England Association of City & Town Clerks
Executive Board Meeting
Tuesday, June 30, 2020
Via Zoom Video Conference**

The meeting of the New England Association of City & Town Clerks' Executive Board is called to order by President Andie Kohler at 09:04 a.m. via Zoom video conference during the COVID 19 pandemic.

Members present: Connecticut: Kate Wall, Betsy Browne, Michele Grande and Christine Halloran; Massachusetts: Ann Quirk and Deb Gremo; Maine: Tammy O'Donnell, Lisa Goodwin and Carrie Weeman; New Hampshire: Andrea Kohler, Kerri Parker and Sue McKinnon; Rhode Island: Michelle Hardy, Millie McGinnes, Vicki Martin; Vermont: Tammy Legacy, Anita Sheldon and Lucrecia Wonsor.

President Kohler reviews the travel restrictions that have been put in place by the States of New England due to the COVID 19 pandemic. She states that she will be unable to host the 2020 conference in New Hampshire this year. She states that not having the annual conference effects numerous things such as board terms for NEACTC and NEMCI&A, as well as fundraising for future conferences. She reviews the current schedule and proposes a new State schedule for hosing the annual conference, as follows:

CURRENT	PROPOSED
2020 New Hampshire	2021 New Hampshire
2021 Vermont	2022 Vermont
2022 Massachusetts	2023 Massachusetts
2023 Connecticut	2024 Connecticut
2024 Rhode Island	2025 Rhode Island
2025 Maine	2026 Maine

President Kohler states that her hotel in North Conway, NH has released her from her contract and returned her deposit. She asks if any other states are under contract with a hotel. Tammy Legacy states that she has had some preliminary discussions with her host hotel in Stowe, VT. She will ask if they are amendable to pushing the Vermont Conference until 2021.

It is discussed that Massachusetts may be under contract. However, Dottie Powers was unable to attend this meeting this morning. There are no other states with a hotel contract at this time.



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A motion is made, seconded and so voted, to amend the conference schedule, subject to Vermont and Massachusetts being able to change their dates with the host hotel. *(It is confirmed after the meeting by e-mail from Dottie Powers that Massachusetts is under a contract with a sizable deposit and the hotel is unwilling to make any changes)*

President Kohler discusses the extension of term limits. She states that NEMCI&A Board have requested that their term limits be extended for a year.

President Kohler presents an Executive Order regarding the following, which is attached and made part of the record:

1. The 2020 Annual Conference to be hosted in NH shall be postponed until November 17-19, 2021.
2. Term limits for the Officers, Executive Board and New England Municipal Clerks Institute and Academy shall be extended by one (1) year.
3. The annual meeting shall be postponed until November 17-19, 2021.

With no further unfinished business or new business to come before the Executive Board, a motion is made, seconded and approved, to adjourn the meeting at 09:23 a.m.

Respectfully Submitted
Michelle Hardy, Secretary